



DEPARTMENT OF THE ARMY
HEADQUARTERS, U.S. ARMY GARRISON VICENZA
UNIT 31401, BOX 15
APO AE 09630

IMEU-VIC-PW

MEMORANDUM FOR SEE DISTRIBUTION

06 JUL 2006

SUBJECT: U.S. Army Garrison Vicenza Policy Memorandum 06-47, Energy Saving (DPW)

1. FY06 mandated IMA budgetary constraints require us to implement energy saving measures on a daily basis. Effective immediately the following procedures will be implemented:

a. At the end of each duty day, computer monitors, printers, office lights, coffee machines, ceiling fans and, especially, non central AC units will be turned off.

b. Air conditioning thermostats will be set no lower than 25⁰ C, and whenever possible, use a ceiling fan instead of the air conditioner. When the AC is on, keep all doors and windows closed. Do not use the AC when exhaust fans or kitchen hoods are in operation; these have an adverse impact on cooling and increase electric consumption. Minimize the use of heat producing equipment; this will lessen the need for AC. Keep the AC filter clean; this improves the efficiency and electric consumption will be lower.

c. Instead of closing the window blinds and turning the lights on, use natural light as much as possible.

2. POC for this memorandum is Mr. Kambiz Razzaghi, Director of Public Works, DSN 634-7606.

A handwritten signature in black ink, appearing to read "Virgil S.L. Williams", is positioned above the printed name.

VIRGIL S.L. WILLIAMS
COL, QM
Commanding

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